

February 17, 2021

Dear Gordon Parks Students and Families:

This letter is to inform you that your student has been assigned to attend in person support at Gordon Parks High School. To find out what day of the week your student is scheduled to attend, students should log into Campus at www.spps.org/onestop or contact a school counselor

Our address is: 1212 University Ave W, St.Paul 55104, Main office number: 651-744-1212.

Here are some important details about on-site support at the school:

Schedule

The building will be open for lunch starting at 12:00 noon. Students will receive a printed schedule on their first day. They MUST wear a mask the entire time while at school. Upon arrival, students will be asked to wash their hands before getting lunch or going to a classroom.

There will be four appointment times between 12:30-3:00 PM for students to get help from their teachers. Students must stay in the classroom during the entire appointment time until the bell rings before they can go to their next teacher.

We are recommending the following schedule for meeting with your teachers:

12:30-1:10 - Period 1 or 2

1:10-1:50 - Period 3 or 4

1:50-2:30 - Period 5 or 6

2:30-3:00 - Period 7

Students do not need to stay the entire day. They can attend any time from 12:30-3:00 and we will try to accommodate their needs to see any teacher, but they must only come on the day they are assigned.

Attendance

In-person support is optional and does not affect attendance. All students will remain in distance learning as their primary learning model. In-person time will be used to support distance learning, not to teach new material. However, if a student is scheduled for in-person support and does not come, the family will be notified.

Transportation

Students will receive a Metro Transit bus card on their first day attending in person support.

I look forward to seeing you!!

Ms. Gauer
Principal
traci.gauer@spps.org

Important information that was previously shared:

Building Access for Families

Students must be dropped off outside school entrances. Students cannot be escorted by family members to their classrooms or anywhere else inside the building. In addition, families will not be allowed to have lunch, observe a class, volunteer, or engage in any other activities in school buildings.

COVID-19 Student and Family Guidelines

Families returning to school should familiarize themselves with these guidelines, which are updated regularly and cover prevention strategies, health screening and monitoring, exclusion guidance, and the [SPPS COVID-19 Reporting System](#).

Health Screening

Families should conduct a health screening every morning before sending their student to school or the bus stop. School staff will also monitor for symptoms throughout the school day. **If your child is exhibiting any COVID-19 symptoms, do not send them to school.** Report the absence to your child's school and submit a report to the [COVID-19 Reporting System](#) the same day for next steps.

Face Coverings

Students and staff are required to wear a face covering unless medically exempt. Everyone should provide their own face coverings whenever possible. However, masks will be available at school for anyone who needs them. Student who refuse to wear a face covering will be asked to leave immediately.

Sick Students

Students who become sick during the school day will be isolated (under supervision) until they can be picked up. It is important that sick students are picked up as soon as possible to limit the risk to other students and staff. **Please make sure your contact information is up to date in [Campus](#).**

Meal Service

Free meals will be provided to all students during in-person support. In addition, meal boxes are available to pick up at several schools throughout Saint Paul. Home delivery is available for students who are medically fragile or cannot leave their home to pick up meals